



MECHANICSBURG POLICE DEPARTMENT

David C. Patrick II, Chief of Police

18 North Main Street • Mechanicsburg, OH 43044

Phone: (937) 834-3303 • Fax: (937) 834-3713

Exhibit A

MECHANICSBURG POLICE DEPARTMENT FEES

Effective 01/01/2025

Police Reports/Records

\$.25 cents per page

\$1.00 per 5x7 photograph

\$2.00 per 8x10 photograph

\$2.50 per CD

\$3.50 per DVD

Actual Cost per Flash Drive

No cost for electronic records (email)

Services

\$25.00 Golf Cart inspection Fee **(New Fee as of 01/01/2025 – \$35.00)**

\$50.00 Fee for Hawker, Peddlers, and Itinerant Venders Permit Fee (upon application)
(New Fee as of 01/01/2025 – \$75.00)

WebCheck Finger Printing

Individuals, For-Profit Company, or Non-Profit Org/Government Org (outside Goshen Township)

\$32.00 BCI Only

\$32.00 FBI Only

\$60.00 Both BCI and FBI

Non-Profit Organization/Government Organization (within Goshen Township)

\$27.00 BCI Only

\$30.25 FBI Only

\$52.25 Both FBI and BCI

\$15.00 Rolled Ink Fingerprints (New Fee)

Please Note:

Cash, Check or Money Order are only accepted payment methods.
Checks and Money Orders must be made out to: Village of Mechanicsburg