

**APPLICATION FOR VARIANCE
BOARD OF ZONING APPEALS
MECHANICSBURG OH**

Application No. _____

Name of Applicant: _____

Mailing Address: _____

Phone No: (Home) _____ (Business) _____ (Cell) _____

Location of Property: _____

Attach a legal description of the property.

On a separate sheet please provide information pertaining to items 1 through 8:

1. **Nature of variance:** Describe nature of the variance, including reference to the development standard from which you seek deviation.
2. **Justification of Variance:** In order for a variance to be granted, the applicant must prove that the criteria listed in Section 1044.
3. **List of Contiguous Property Owners:** A list of all owners (and mailing addresses) of property within, contiguous, or directly across the street or streets of the property. This list can be obtained from the Champaign County Auditor's office.
4. **Plot Plan:** six (6) copies of a plot planning showing boundaries and dimensions of the property, and size and location of all proposed or existing structures.
5. **Special Conditions:** The nature of all special conditions or circumstances causing this variance request.
6. **Proposed Use:** The proposed use of all parts of the lot and structures.
7. **Adjacent Property:** The use and location of structures on adjacent property.
8. **Additional Information:** Any additional information as may be required by this zoning code and/or requested by the Board.

I certify that the information contained in this application and its supplements is true and correct.

Date

Applicant

(For Official Use Only)

Date Filed: _____ Date of Notice in Newspaper: _____

Date of Notice to parties of Interest: _____ Date of Public Hearing: _____

Fee paid: _____

Decision of Board of Zoning Appeals: **Approved** _____ **Denied** _____

If approved, the following conditions were prescribed:

1. _____
2. _____
3. _____

If Denied, reason (s) for denial:

1. _____
2. _____
3. _____

Date

Zoning Inspector

Note: One (1) copy to be filled with Zoning Inspector and one (1) with Board of Zoning Appeals