

Mechanicsburg Council Meeting Minutes
July 1, 2019 6:30 pm

Members and Public present

Mayor Greg Kimball, Chuck Foss, Charles Hickey, Todd Class, Scott Salee, Christian Bradford, April Bryant, Barry Bryant, Isaac Bryant, Chief Castle, Luke Bryant, Peggy Tucker, Gary Tucker, Howard Conkel, Rick Zwyer, Carry Bryant Dusty Hurst, Dan Eck, and Chris Selmek.

Call to Order

Roll Call

A roll call of Council members showed that all were present except Lori Tibbals and Lyndsey Murphy.

Pledge

Presentation of Proclamation for Isaac Bryant

Mayor read the Proclamation for Isaac Bryant.

Public Participation

Christian Bradford has 2 issues. 1. Water running on E Race St. The tile to the storm drain was crushed when the house next door was built. Work was done on it several times. Water runs across the road and down Race St. Could they put in a dry well to stop the water from running down the street? It has washed out the side of the ally and is a hazard to kids walking down the ally from school. Mayor talked to the owner. The tile was crushed 15 years ago when the old house was demolished. We have run the line with a sewer snake and run into a blockage. The owner has given permission to go on her property to try to find a solution. 2. What is the policy on political sign time frames. Bradford's neighbor has put up a flagpole with a Trump 2020 flag on it. Hurst stated that we have no local regulations, we have checked with the Board of Elections and they have no regulations on that, it could fall under 1st Amendment rights and will need to be addressed by our Attorney. Bradford contends that our Zoning Ordinance covers a sign regulation. What is the definition of a sign? More discussion about flags.

Minutes

A motion was made by Hickey to approve the Council meeting minutes dated June 17, 2019, seconded by Salee. Motion passed unanimously.

Fiscal Officer Report 07-01-19:

Check Register with checks from #54184 to #54194 and electronic warrants was provided to and signed by Council during the meeting.

Fund Balance Report through July 01, 2019 was presented to Council. Motion to accept the Fund Balance report was made by Todd Class and seconded by Scott Salee. Motion passed unanimously.

Tax Budget for 2020 was presented and explained to Council, having had three readings in meetings prior to this meeting. The Public Hearing for the Tax Budget occurred at

6pm on July 1. Motion to accept the Tax Budget was made by Scott Salee and seconded by Todd Class. Motion passed unanimously.

Appropriation Measure 19-02 requests \$35,000 for additional Street Repair funds in the Street Fund, and \$10,000 in the Water Fund to cover the cost of portable water while the water tower is offline for 30 days for maintenance (scheduled July 14 – mid-August). Motion to accept the Appropriation Measure 19-02 was made by Todd Class and seconded by Scott Salee. Motion passed unanimously.

Village Administrator Report

1. Maintenance Department is painting curbs, cleaning downtown for parade, working on storm drains around town to determine problems and solutions, keeping up with mowing, marking curb stops for inventory, changing valves at the water plant, working on pumps at the sewer plant, and dealing with day to day issues.
2. Contract signed with Spectrum for phones, service, and lines. Total cost is Installation \$1,700 and monthly bill \$396.00. Current bill with failing Nortel system is about \$700 per month with a replacement of system quote was \$15,000.
3. Website has a new feature, A Message from the Mayor. The Mayor discusses issues and how we are resolving them.
4. Purdam should be here in the next couple of weeks to patch Sandusky. I need approval for \$20,000 plus quote and may need appropriated funds to make the repairs. Most is Street and a few water repairs. Motion to allow the Administrator to spend \$20,000 with Purdam to repair streets was made by Hickey with a second from Salee. All were in favor.
5. We have scheduled the PM on the water tower between July 14th and August before school starts. We need to bring a 17,000 gal. tank in to use while the tower is offline. The quote for the tank is \$9,055 for 30 days plus \$324 per day for any overage. I need approval and appropriation. We do not expect any overages. Hoping that they will not need the full 3 weeks of down time. We will send out letters asking everyone to conserve water during this down time. Chief Keene has a plan for a Fire emergency. Motion to allow Administrator to pay for tank rental by Hickey and a second by Salee with all in favor.
6. OPWC application is due July 12th. We have revised the project to a Street Project paving Sceva, Pleasant, Locust Mill St to Sandusky, and Prospect Western to Park. Our thought process is to put this project in Small Government pool this year and wait until the Village can put the Storm Water Project on W Race through the District funding with more available grant money and discretionary points in order to get it funded. We do not have enough votes tonight to pass the Resolution needed to allow the Mayor to sign application by emergency, so we will have a Special Meeting on Monday July 8th at 6:30pm.

Zoning Officer Report

Zoning issued a garage permit. Participated with the Mayor on the Housing Study conference call and a CRA meeting with Marcia Bailey from CEP.

Committee Reports

Finance

Building

Safety

Chief Castle gave a 6-month report 248 EMS runs to date. They have a grant for \$1,200 for training and equipment from the state. The new Squad should be delivered in 6 months.

Street & Utility

Executive Session

Other

Foss complimented Dan Eck on the financials.

Todd Class brought up Kehl's lot and weeds. Hurst will ask Kehl to mow. He also said holes in the storm drain at the Water Plant are dangerous and need to be fixed.

Discussion. Village will tape off the area during the fireworks. He found a grapefruit size hole on Oak St. He wants to look at purchasing a backhoe or excavator for the street department. Heated discussion about that.

Mayor stated that Bill LeMaster was repainting some of the Fire Hydrants that he had painted for the Village a few years ago. Reminded Foss and Hickey that they needed to pick up petitions for re-election and get them back to the Board of Elections by August 6th. Fred Maine of Maines towing brought 16 cars at no cost form FD training.

A motion was made to adjourn by Salee and seconded by Foss. Motion passed unanimously. Meeting adjourned 7:50pm.

Minutes taken by April Huggins Davis

Approved August 5, 2019

Attest



Clerk of Council



Council Member



Council Member

Charles J. Smith

Council Member

Walter B.

Council Member

Edith A. Smith

Council Member

Charles J. Smith

Council Member

**Special Council Meeting
Resolution 19-04
July 8, 2019 6:30pm**

Mayor called the meeting to order.

Roll call Lori Tibbals, Chuck Foss, Lyndsey Murphy, Todd Class, Scott Salee, Charles Hickey was absent.

The meeting was called to vote on Resolution 19-04 An Emergency Resolution Authorizing Mayor Greg Kimball to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Programs and to execute contracts as required.

Scott Salee made a motion to suspend the three-reading rule with a second by Foss. Roll call vote: Tibbals yes, Foss yes, Salee yes, Murphy yes, Class yes, Hickey N/A. Motion passed

Scott Salee made the motion to pass Resolution 19-04 with a second by Foss. Roll call vote: Tibbals yes, Foss yes, Salee yes, Murphy yes, Class yes, Hickey N/A. Motion passed.

Motion to adjourn the meeting by Salee with a second by Murphy and all in favor.

Minutes taken by April Huggins Davis

Approved August 5, 2019

Attest

April Huggins Davis

Clerk of Council

Lori Tibbals

Council Member

Scott Salee

Council Member

Charles Foss

Council Member

Lyndsey R. Murphy

Council Member

Todd Class

Council Member

Charles Hickey

Council Member

Mechanicsburg Council Meeting Minutes
August 5, 2019 6:30 pm

Members and Public present

Mayor Greg Kimball, Chuck Foss, Charles Hickey, Todd Class, Scott Salee, Lyndsey Murphey, Lori Tibbals, Dan Eck, and Chris Selmek.

Call to Order

Roll Call

A roll call of Council members showed that all were present.

Pledge

Public Participation

Sandy Anderson arrived late but had concerns about a tree in an unimproved alley owned by the Village adjoining her property. Discussion about vacating the remaining section of the old alley. Property owner was not interested at this time. Maintenance will go look at the dead tree and remove if necessary.

Minutes

A motion was made by Murphy to approve the Council meeting minutes dated July 1, 2019, seconded by Salee. Motion passed unanimously. There was a motion by Murphey to approve the minutes from the Special Meeting held on July 8, 2019 and a second by Salee with all in favor.

Fiscal Officer Report 08-05-19:

Check Register with checks from #54195 to #54288 and electronic warrants was provided to and signed by Council during the meeting.

Fund Balance Report through August 05, 2019 was presented to Council. Motion to accept the Fund Balance report was made by Scott Salee and seconded by Chuck Foss. Motion passed unanimously.

Bank reconciliations for June 30, 2019 and July 31, 2019 were distributed to Council and the originals were signed.

A final copy of the 2017-2018 Agreed Upon Procedures report from BHM CPA Group was distributed to each Council member. Fiscal Officer and Mayor noted that the report indicates No Exceptions throughout the report. An email copy will also be sent to Council members. With permission from the State to switch to these procedures in lieu of a full audit, the fee was reduced by \$4,420.

Appropriations Measure 19-03 was distributed to Council for review and was discussed. This Measure includes additional appropriations for several lines that will run short by year-end, including Natural Gas due to a cold winter, medical for a new employee and additional full-time officers, and the Sick Leave payout of \$3,313.12 to Wendell C. due to his retirement. Motion to approve this Measure was made by Scott Salee and seconded by Chuck Foss. Motion passed unanimously.

Fiscal Officer advised that Security National Bank suggested a transfer of surplus funds to a Money Market account to receive a higher interest rate (currently 2.32% vs.

0.74%). Fiscal Officer plans to transfer \$1 million to start, as the Village will still have full access to these funds and can transfer between funds anytime online as needed. Council asked questions and agreed with the move. No formal resolution or approval requested.

Village Administrator Report

1. Maintenance Department has filled holes at the water plant and repaired issue on E Sandusky storm drain. The crack seal machine was delivered, and maintenance has been sealing streets in town. They are building a gravel road to well #4 to be able to do maintenance on the well in the future. New pumps were installed at the WWTP lift station and valves at the WTP are being installed for future needs.
2. Phone system stopped working July 5th. Frontier came in and hooked the 937-834-3187 line into my office on Tuesday. That is currently the only line that receives calls. Hopefully Spectrum will get the new system in by early August. They ran the fiberoptic line to the building Friday July 26th. Waiting on Police Department VPN to be set up for the cable. Hoping to get phones in soon.
3. Website is being updated with announcements about everything as they come in. The Mayor has a link for Messages from the Mayor updating projects in the village. Minutes, Ordinances, and Resolution January to June 2019 are posted on the website.
4. Purdam came to patch Sandusky and water main breaks. Work completed.
5. OPWC application was turned in on July 11th to the county Engineer. You all received the final application in your e mail.
6. Roof at water plant is scheduled for Wednesday July 17. Work completed.
7. I need authorization to purchase \$8,780 water distribution repair items. After an inventory was done these are stocking items to repair water main breaks that need to be replaced. Per Council members that were present on the July 15th we split the estimate into 2 PO and placed the order. I now need authorization for the expense.
8. Wendell retired on July 19th. We had a nice party for him on July 26th.
9. Maple Grove Cemetery needs to pass a levy in November. The Village and township both need to pass resolutions for this to be on the ballot and meet the deadline to turn in to the Board of Elections.
10. We could not get a tank delivered by the deadline for the maintenance work on the water tower before school started. We have tentatively scheduled for June of 2020 and are looking into more companies that supply these tanks for backup.
11. We have the Audit Report for your review.
12. There was a water main break on Prospect St Saturday night. It has been repaired.

Zoning Officer Report

Inspector was not present. Hickey discussed the Downtown Overlay that was presented to the Planning Commission at their last meeting. The property owner allowed proposed tenant to begin work without approval of the plans. The improvements made before they were ordered to cease do not meet the Historical Overlay requirements. There was legal discussion about the owner/tenant and authorized agent. Who has authority to make the decisions? There were questions about penalty for non-permitted activity. Solicitor will write a letter to the owner explaining the process and find out what penalties from zoning would apply for non-compliance.

Committee Reports

Finance

Building

Safety

Street & Utility

Ordinance and Resolution

Resolution 19-05 Declaration of Necessity to Levy a Tax in Excess of the Ten Mill Limitation for Operation and Maintenance of Maple Grove Cemetery Circa Mechanicsburg OH. This is a Resolution for the Maple Grove Cemetery Levy to be place on the November ballot with a deadline of August 7th. A motion was made to suspend the 3 reading rule by Hickey and a second by Salee with a roll call vote: Foss yes, Murphey yes, Class yes, Tibbals yes, Hickey yes, Salee yes.

A motion was made to pass Resolution 19-05 by Hickey with a second by Murphey and a roll call vote: Foss yes, Murphey yes, Class yes, Tibbals yes, Hickey yes, Salee yes.

1st Reading Ordinance 19-06 to establish Maintenance Supervisor position and pay range by modification of Pay Rate Ordinance 17-03 for the Village of Mechanicsburg. Foss requested that the Position Description allow this position to evaluate subordinate employees.

Executive Session

Other

Mayor announced that there are CCPA concerts on August 10th and 24th. Please come out and support. Madden Road Festival August 15-17

A motion was made to adjourn by Salee and seconded by Hickey. Motion passed unanimously. Meeting adjourned 7:35pm.

Minutes taken by April Huggins Davis

Approved August 19, 2019

Attest


Clerk of Council

Law Subhal
Council Member

Scott Sule
Council Member

Charles F...
Council Member

Wynne B
Council Member

Scott Cross
Council Member

Charles Dittus
Council Member

Mechanicsburg Council Meeting Minutes
August 19, 2019 6:30 pm

Members and Public present

Mayor Greg Kimball, Chuck Foss, Charles Hickey, Todd Class, Scott Salee, Lyndsey Murphey, Lori Tibbals, Dusty Hurst, Robyn Livesay, Mike Hull, and Lt David Patrick.

Call to Order

Roll Call

A roll call of Council members showed that all were present.

Pledge

Public Participation

Robyn Livesay, MVL, made a presentation for the new proposed Street Light Agreement. They are offering a discount for an upgrade to LED fixtures. Deadline to receive the upgrade would need to be finalized by December 31st at the latest. Council asked questions about the replacement of 6 older metal poles in the downtown area. They are rusting and outdated. She will check on the price of the pole replacement and send to Administrator.

Minutes

A motion was made by Hickey to approve the Council meeting minutes dated August 5, 2019, seconded by Salee. Motion passed unanimously.

Fiscal Officer Report 08-05-19:

Fiscal Officer was not present.

Check Register with checks from #54289 to #54327 and electronic warrants was provided to and signed by Council during the meeting.

Fund Balance Report through August 19, 2019 was presented to Council. Motion to accept the Fund Balance report was made by Scott Salee and seconded by Lyndsey Murphey. Motion passed unanimously.

Village Administrator Report

1. Maintenance is finishing up the crack seal program for the year. They have been mowing, cutting brush in alleys, and painting curbs near the school.
2. Lines are being installed tomorrow for the new phone lines. Not sure when the system will arrive and be up and working but this is progress.
3. Website is being updated with announcements about everything as they come in. Free Yard Sale August 23-24 8am-5pm. No permit required. Girl Scout Organizational meeting notice was posted.
4. Just heard this afternoon that the Village's application is eligible for small government funding. More emails will be forthcoming next month describing that process in District 11.

5. Update on ballots and candidates for November election. Both the Fire equipment levy, and the Maple Grove Cemetery levy were certified for the ballot. County just determined that Charles Hickey would not be on the ballot because he was appointed for an uncontested seat that expires in 2022 and will serve the rest of the term.
6. The mixer was installed at the water tower last week, light at the top of the tower was replaced and the door was latched at the top. Jim is training Andy to operate the plants.

Zoning Officer Report

Two fence permits were issued and an application for a variance for a shed that does not meet the percentage of lot size was turned in. Meeting with CEP and LUC next week to promote the Village at the County level. Deposition will go to Prosecutor for nuisance violation for 160 N Main St. Discussion about Planning Commission rejection of Downtown Overlay application and non-compliance for work already completed before application was turned in. Solicitor will write a letter and investigate penalties for the property. There will be a Zoning training for Officials at LUC on Wednesday August 28th if anyone is interested. Foss inquired about an abandoned property on Union and Oakland. Status is bank owned and no foreclosure by the County. No way to force upkeep through the Village.

Committee Reports

Finance

Building

Safety

Lt Patrick gave the Police report.

Street & Utility

Ordinance and Resolution

2nd Reading **Ordinance 19-06** to establish Maintenance Supervisor position and pay range by modification of Pay Rate Ordinance 17-03 for the Village of Mechanicsburg. With requested change that the Position Description allow this position to evaluate subordinate employees.

Executive Session

Other

A motion was made to adjourn by Salee and seconded by Foss. Motion passed unanimously. Meeting adjourned 7:30pm.

Minutes taken by April Huggins Davis

Approved September 2, 2019

Attest


Clerk of Council

Scott Sachs

Council Member

Law Subbali

Council Member

Charles Fone

Council Member

Scott Ross

Council Member

Charles L. Hines

Council Member

Council Member

Mechanicsburg Council Meeting Minutes
September 2, 2019 6:30pm

Members and Public present

Mayor Greg Kimball, Chuck Foss, Scott Salee, Charles Hickey, Todd Class, Lori Tibbals, Joe Jimenez, Dan Eck, Ben Lane, Scott Wilson, Cassie Brake

Call to Order

Roll Call

A roll call of Council members showed that all but Lyndsey Murphy were present.

Pledge

Public Participation – Scott Wilson & Cassie Brake representing the Mechanicsburg First Responders Car Show – \$5,500 raised, 204 car participants. Really great show. Their website has pictures – <https://burgcarshow.wixsite.com/burgcarshow>

Minutes

A motion was made by Todd Class to approve the Council meeting minutes dated August 19, 2019, seconded by Charles Hickey. Motion passed unanimously.

Fiscal Officer Report

Check Register with checks from #54328 to #54347 and electronic warrants was provided to and signed by Council during the meeting.

Fund Balance Report through September 02, 2019 was presented to Council. Motion to accept the Fund Balance report was made by Chuck Foss and seconded by Todd Class. Motion passed unanimously.

Village Administrator Report

In April's absence, Mayor Kimball reported that he, Charles Hickey, Chip Wibright attended a Zoning Conference in East Liberty. It was a beneficial conference.

Zoning Officer Report

Committee Reports

Finance

Building

Safety

Street & Utility The Mayor reported that we are still waiting on word from OPWC on the street project funding.

Ordinance and Resolution

3rd reading of Ordinance 19-06 to establish Maintenance Supervisor position and pay range modification of Pay Rate Ordinance 17-03 for the Village of Mechanicsburg. Motion for passage of Ordinance 19-06 was made by Charles Hickey and seconded by Scott Salee. Motion passed unanimously.

Resolution 19-__ A resolution authorizing modification of Section 15040, Section 1100, and Section 1150 of the Zoning Ordinance of Mechanicsburg, Ohio. Joe Jimenez explained the recommended changes to the Zoning Ordinance that would correct typographical errors and further clarify the intent, purpose, and requirements of the aforementioned Sections. Council decided that for the sake of time and public interest, this Resolution should be passed by emergency and forwarded to the Planning Commission. A motion to suspend the Three Reading

Rule was made by Salee and seconded by Hickey. Roll call vote: Foss – yes, Class – yes, Hickey – yes, Tibbals – yes, Salee – yes.

Class made a motion to forward the Resolution to the Planning Commission, Foss seconded. Roll call: Foss – yes, Class – yes, Hickey – yes, Tibbals – yes, Salee – yes.

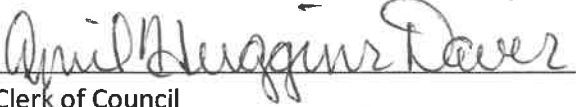
Executive Session Not needed

A motion was made to adjourn by Todd Class and seconded by Lori Tibbals. Motion passed unanimously.
Meeting adjourned 7:00 pm

Minutes taken by Scott Salee

Approved

Attest



Clerk of Council


Council Member


Council Member


Council Member


Council Member


Council Member

Council Member

Mechanicsburg Council Meeting Minutes
September 16, 2019 6:30pm

Members and Public present

Mayor Greg Kimball, Chuck Foss, Scott Salee, Charles Hickey, Todd Class, Lori Tibbals, Lyndsey Murphy, Joe Jimenez, Dusty Hurst, and Chris Selmek

Call to Order

Roll Call

A roll call of Council members showed that all were present.

Pledge

Public Participation

Minutes

A motion was made by Charles Hickey to approve the Council meeting minutes dated September 2, 2019, seconded by Scott Salee. Motion passed unanimously.

Fiscal Officer Report

Check Register with checks from #54348 to #54377 and electronic warrants was provided to and signed by Council during the meeting.

Fund Balance Report through September 16, 2019 was presented to Council. Motion to accept the Fund Balance report was made by Scott Salee and seconded by Todd Class. Motion passed unanimously.

Village Administrator Report

1. Schedule a Street/Utility Committee meeting to discuss projects, equipment, and funding. Street/Utility committee will go to sewer plant on Tuesday September 24th for a tour of the plant and set up a work session to discuss PO requests after a tour.
2. Website is being updated with announcements about everything as they come in. Analytics have been provided by Berry Digital for website.
3. Spectrum was here today working on installation of phone system. Not sure of the live date but we are closer.
4. The Village has two issues on the ballot. Fire levy for equipment replacement-5 yr. renewal and Maple Grove Cemetery renewal levy-operating expenses.
5. Mayor and I have attended various meetings at the County for the last couple of weeks, Health Department, Census Complete Count meeting, Mosquito grant meeting etc. Scrap Tire Disposal Day will be held October 12, 9am-12:00pm at the Champaign County Fairgrounds. Brochures are around town and up front at the Office. There will be a \$1.00 charge/up to 10 tires per person.
6. Goshen park 150th Celebration will be held on September 21. Rededication ceremony at noon, Car Show, Vendors, Tom Wopat with the General Lee car and singing at 4pm.
7. Setting up meeting for kick-off of the GPS/GIS program/asset mgt with RCAP.
8. Planning Commission meeting has been changed to Saturday, September 21st at 8am advertised in paper and on website.
9. Discuss part-time EMT Jeremy Moore working more than the allotted by the Village. In order to keep the Village covered for service Hickey made a motion to allow Moore to continue working more than the 1500 hrs. per year with a second by Foss and all were in favor.

Zoning Officer Report Zoning Inspector gave a report on recent activity. He has referred 2 properties to the Prosecutor for nuisance complaints, junk, one property for property maintenance noncompliance;

sent 2 violation warning letters, attending meetings for County Comprehensive Plan, 2 permits were issued and the ZBA variance request was passed.

Committee Reports

Finance

Building

Safety

Street &

Ordinance and Resolution

Executive Session

Executive Session was requested by the Mayor to discuss personnel issues.

Scott Salee made a motion to go into Executive Session with a second by Foss and a Roll Call vote:

Tibbals yes, Salee yes, Foss yes, Murphy yes, Class yes, and Hickey yes.

A motion was made by Salee to go back into regular session with a Roll Call Vote: Tibbals yes, Salee yes, Foss yes, Murphy yes, Class yes, and Hickey yes.

No decisions were made.

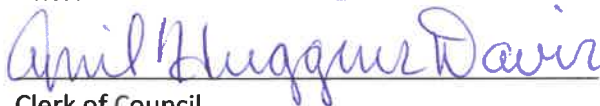
A motion was made to adjourn by Salee and seconded by Hickey. Motion passed unanimously.

Meeting adjourned 7:30 pm

Minutes taken by April Huggins Davis

Approved

Attest



Clerk of Council



Council Member



Council Member



Council Member



Council Member

Council Member

Council Member

Mechanicsburg Council Emergency Meeting
September 30, 2019
6:30pm

Roll Call: Mayor Greg Kimball, Admin. April Huggins Davis, Chuck Foss, Todd Class, Charles Hickey, Fiscal Officer Dan Eck, Chris Selmek, and Solicitor Joe Jimenez. Council members Lori Tibbals and Lyndsey Murphy were not in attendance, but Lyndsey called in to discuss.

Pledge of Allegiance

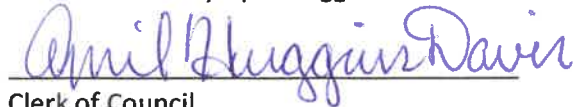
There was No Executive Session.

Discussion of personnel issue:

Mayor sent out packets about tonight's discussion to Council members. Our Water and Wastewater Superintendent had sent a letter of resignation due to being offered a higher paying position. The Village has struggled to attract and retain quality employees through the years in this position. Jim has turned the plants around and with the new Maintenance Supervisor has been able to make both plants compliant with the EPA, in house repair and replacement of equipment, begin training the Maintenance Supervisor to be able to get his licenses as a backup and for the future, saving money on outside contractors, operating expenses etc. The Utility Committee has visited the plants and has seen the difference in the way it was in the past and how it is running now. Many people in the industry agree that Jim is very qualified and is knowledgeable about running, maintaining and improving our system. The conditions to stay were \$75,000 now, \$77,000 on first anniversary and \$1,000 increase over the next 4 years with credit for his 21 years in the OPERS system for vacation. Council brought up several points in the discussion. The issue of precedence was discussed that very few employees have enough years of service with OPERS that are hired by the Village and this is practiced government wide in most places. The Utility Committee discussed the quality of operators and that having the required license did not always mean that you would get the needed outcome. Dan Eck stated that this is the most important position in the Village. It is the business of water and sewer for safety and health of the customers. The money is there and with the money that he is saving us in outside contractors, chemicals, with the retirement of a worker this is not a problem for this fund. The four members present all agreed that they wished to keep this operator, Lyndsey responded the same by phone. Solicitor will draw up Ordinance with the specifics. A Special Meeting will be on Wednesday October 2 at 6pm with 24-hour notification to the newspaper as required.

Meeting Adjourned at 7:15pm

Minutes taken by April Huggins Davis



Clerk of Council



Council member



Council member



Council member



Council member

Council member

Council member

Mechanicsburg Special Council Meeting
October 2, 2019
6pm

Call meeting to Order

Members present: Mayor Greg Kimball, Administrator April Huggins Davis, Charles Hickey, Todd Class, Scott Salee, Lyndsey Murphy, Chuck Foss, Lori Tibbals.

Pledge

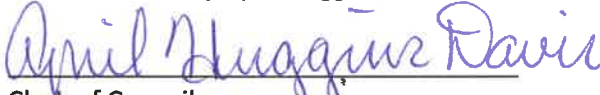
Solicitor Joe Jimenez put together Ordinance 19-07 for Council to adopt this evening based on the discussion of the Monday night Emergency meeting. Are there any questions? Lori asked about precedence for future employees for this position. Discussion about years of service, repealing this ordinance if he leaves position etc.

There was a motion to suspend the three reading rule due to time constraints and would be passed as an emergency by Scott Salee with a second by Todd Class with a roll call vote: Charles Hickey yes, Todd Class yes, Scott Salee yes, Lyndsey Murphy yes, Chuck Foss yes, and Lori Tibbals yes. Motion carries.


There was a motion to pass Ordinance 19-07 with a second by Hickey and a roll call vote: Charles Hickey yes, Todd Class yes, Scott Salee yes, Lyndsey Murphy yes, Chuck Foss yes, and Lori Tibbals yes. Motion passes.

Motion to adjourn by Salee with a second by Murphy with all in favor. 6:15pm

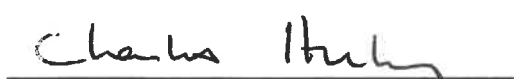
Minutes taken by April Huggins Davis


Clerk of Council


Council member


Council member


Council member


Council member

Council member

Council member

Mechanicsburg Council Meeting Minutes
October 7, 2019 6:30pm

Members and Public present

Mayor Greg Kimball, Chuck Foss, Charles Hickey, Todd Class, Lori Tibbals, Joe Jimenez, Dusty Hurst, and Cynthia Taylor

Call to Order

Roll Call

A roll call of Council members showed that all were present except Lyndsey Murphy and Scott Salee

Pledge

Public Participation

Cynthia Taylor came to compliment the Police Department for helping trap rats on her property. Zoning Inspector Dusty Hurst is working with the Health Department to get junk removed from the area, but the real problem are the birds and the feed. Taylor said she is getting rid of the birds and the barn.

Minutes

A motion was made by Todd Class to approve the Council meeting minutes dated September 16, 2019, Minutes from Emergency meeting dated September 30, 2019, and Minutes for Special meeting dated October 2, 2019 seconded by Chuck Foss. Motion passed unanimously.

Fiscal Officer Report 10-07-19:

Fiscal Officer noted that the Village received \$12,700.16 refund from BWC, which will be allocated to Funds in the same manner as BWC fees.

Check Register with checks from #54378 to #54420 and electronic warrants was provided to and signed by Council during the meeting.

Fund Balance Report through October 07, 2019 was presented to Council. Motion to accept the Fund Balance report was made by Todd Class and seconded by Chuck Foss. Motion passed unanimously.

Bank reconciliations for August 31, 2019 and September 30, 2019 were distributed to Council and the originals were signed.

Appropriation Measure 19-04 was presented to fund additional work, repairs and improvements for Sewer and Water projects totaling \$33,900. Motion to approve by Chuck Hickey and seconded by Todd Class. Passed unanimously.

Approval to spend above the \$5,000 limit for some of these items – motion to approve by Chuck Hickey and seconded by Todd Class. Pass unanimously.

Village Administrator Report

1. The new phone system is up and working. The phone # for the Village is 937-834-3187. There is a menu with all departments listed. Follow the prompts for each extension.
2. The Village has two issues on the ballot. Fire levy for equipment replacement-5 yr. renewal and Maple Grove Cemetery renewal levy-operating expenses.

3. Scrap Tire Disposal Day will be held October 12, 9am-12:00pm at the Champaign County Fairgrounds. The Health Department has added a drive thru flu shot clinic on that day at the fairgrounds. Brochures are around town and up front at the Office. There will be a \$1.00 charge/up to 10 tires per person.
4. Meeting for kick-off of the GPS/GIS program/asset mgt with RCAP is Thursday Oct 10th at 10am.
5. Trick or Treat is 6-8pm on Thursday October 31. Lion's Club Meet the Candidate's and Local Issues Night is October 29th at 7pm at the Methodist Church.
6. We met with choice One to go over the Small Government application cure to make sure we achieve maximum score. One of the options would be to drop Prospect St off the application and up the local match by \$4,000. We could then pay the \$46,317 that it would cost to pave Prospect St. out of the street repair fund with the extra permissive tax and levy money collected next year. We would still be able to bid with the OPWC project if funded. In order to leverage maximum of 5 points we need to have the Engineers plan completed. The completed plans will be less than \$5,000. Mike will have the proposal ready tomorrow.

Zoning Officer Report Zoning Inspector gave a report on recent activity. Hurst is working with the Champaign County Health Department on nuisances. The two nuisances that were turned over to the Municipal Court should be sentenced this week. Working with the County on the Housing Study. The Planning Commission recommended adopting the changes in Resolution 19-06. There should be a Public Hearing within 60 days and pass by Ordinance with 3 readings. There was an application for Darby Dental to rehab the facade of their building downtown and the Planning Commission agreed to let them remove the existing siding and submit a new plan for compliance with the Downtown Historic District Overlay once they see what needs to be done. There also needs to be a change to the ATP property that was annexed into the Village from business to M1 with the same process for changing a district legislation and public hearing. Through working on the County Comprehensive Plan and the Housing Study it was determined that there should be blanket zoning and enforcement county wide to attract new development in the area.

Committee Reports

Finance

Building

Safety

Street &

Ordinance and Resolution- there were not enough Council members present to pass the Resolutions listed on the Agenda by emergency. They will be passed when there are at least 5 members present to suspend the 3 readings.

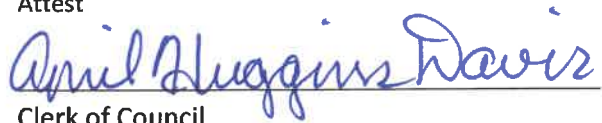
Executive Session


A motion was made to adjourn by Foss and seconded by Tibbals. Motion passed unanimously.
Meeting adjourned 7:45 pm


Minutes taken by April Huggins Davis

Approved

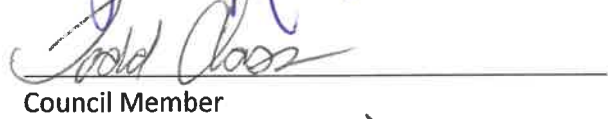
Attest


Clerk of Council


Council Member


Council Member


Council Member


Council Member


Council Member

Council Member

Mechanicsburg Council Meeting Minutes
October 21, 2019 6:30pm

Members and Public present

Mayor Greg Kimball, Charles Hickey, Todd Class, Lori Tibbals, Scott Salee, Lyndsey Murphy, Joe Jimenez, Asst. Chief Castle, Heather Meeks Witherspoon, Dusty Hurst, and Chris Selmek

Call to Order

Roll Call

A roll call of Council members showed that all were present except Chuck Foss

Pledge

Public Participation

Minutes

A motion was made by Charles Hickey to approve the Council meeting minutes dated October 7, 2019, seconded by Lyndsey Murphy. Motion passed unanimously.

Fiscal Officer Report 10-07-19:

Fiscal Officer noted that the Village received \$12,700.16 refund from BWC, which will be allocated to Funds in the same manner as BWC fees.

Check Register with checks from #54378 to #54420 and electronic warrants was provided to and signed by Council during the meeting.

Fund Balance Report through October 07, 2019 was presented to Council. Motion to accept the Fund Balance report was made by Todd Class and seconded by Chuck Foss. Motion passed unanimously.

Bank reconciliations for August 31, 2019 and September 30, 2019 were distributed to Council and the originals were signed.

Appropriation Measure 19-04 was presented to fund additional work, repairs and improvements for Sewer and Water projects totaling \$33,900. Motion to approve by Chuck Hickey and seconded by Todd Class. Passed unanimously.

Approval to spend above the \$5,000 limit for some of these items – motion to approve by Chuck Hickey and seconded by Todd Class. Pass unanimously.

Village Administrator Report

1. Scrap Tire Disposal Day was held October 12 at the Champaign County Fairgrounds. The Health Department had a drive thru flu shot clinic on that day at the fairgrounds. Big thank You to the Mechanicsburg Football Team for volunteering and taking the heat off all the old volunteers!
2. We met with the GIS Project Manager and discussed the process for locating and documenting all the water and sewer assets in the Village. I will post start dates and information about what to expect on the website when the field work gets started.
3. Trick or Treat is 6-8pm on Thursday October 31. Lion's Club Meet the Candidate's and Local Issues Night is October 29th at 7pm at the Methodist Church.

4. The Housing Advisory Committee met and reviewed the draft last week. The full report should be completed and approved by early 2020. This document will help attract future development to our communities. Census Training for the Champaign County Complete Count Committee will be held Wednesday October 23. This will assist us in procuring federal money for the county and our local communities. Cleman's Nelson has sent a draft of the regulatory changes and updates for the PPM. I have forwarded it to the Ord. and Res. Committee for review and comments.
5. Choice One is finishing up the plans and will have everything submitted this week by the Friday, October 25th deadline. Wednesday they will send everything to look over before they submit.

Zoning Officer Report The cases that were sent to Court were given more time to clean up, no fines and only paid court costs. They will be sent back to court. Two fence permits were issued.

Committee Reports

Finance

Building

Safety

Asst Chief Castle talked to Council about the trouble that they are having staffing EMS. They are losing staff for higher pay at other departments. Most other departments pay around \$14 per hour. They would like to increase pay by \$1 per hour. Payroll Ordinance would allow that in the range of pay for EMS. A motion was made by Salee with a second by Murphy to pay EMS \$2 more per hour and all were in favor. There have been 2 more EMT's that have gone over or close to the 1500 hour per year limit but have covered open shifts. A motion to allow Marlana Shonkwiler and Kristina Kawalski to work over the 1500-hour limit was made by Salee and a second by Class with all in favor. There will be discussion about an incentive program for recommendations and new hires included in a revision of the Payroll Ordinance at the first of the year.

Street & Utility

Ordinance and Resolution

Resolution 19-07 A RESOLUTION EXPRESSING THE VILLAGE OF MECHANICSBURG SUPPORT FOR, AND INTENT TO PARTICIPATE WITH, THE CHAMPAIGN COUNTY COMPLETE COUNT COMMITTEE, IN PREPARATION FOR THE 2020 DECENNIAL CENSUS. A motion was made to suspend the three-reading rule by Salee with a second by Murphy and a roll call vote: Salee yes, Tibbals yes, Murphy yes, Class yes and Hickey yes.

A motion was made by Salee to pass Resolution 19-07 with a second by Murphy and a roll call vote: Salee yes, Tibbals yes, Murphy yes, Class yes and Hickey yes

Resolution 19-08 A RESOLUTION APPROVING THE 2019 CHAMPAIGN COUNTY HAZARD MITIGATION PLAN A motion was made to suspend the three-reading rule by Salee with a second by Class and a roll call vote: Salee yes, Tibbals yes, Murphy yes, Class yes and Hickey yes. A motion was made by Salee to pass Resolution 19-08 with a second by Murphy and a roll call vote: Salee yes, Tibbals yes, Murphy yes, Class yes and Hickey yes

Resolution 19-09 RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR A motion was made to suspend the three reading rule by Salee with a second by Class and a roll call vote: Salee yes, Tibbals yes, Murphy yes, Class yes and Hickey yes.

A motion was made by Salee to pass Resolution 19-08 with a second by Murphy and a roll call vote: Salee yes, Tibbals yes, Murphy yes, Class yes and Hickey yes

1st Reading Ordinance 19-08 ORDINANCE AUTHORIZING MOCIFICATION OF SECTION 15040 SECTION 1100 AND SECTION 1150 OF THE ZONING ORDINANCE OF MECHANICSBURG OHIO

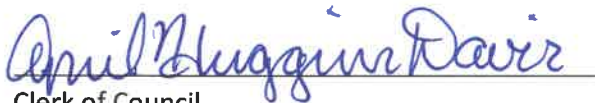
Executive Session

A motion was made to adjourn by Hickey and seconded by Salee. Motion passed unanimously.
Meeting adjourned 7:45 pm

Minutes taken by April Huggins Davis

Approved

Attest



Clerk of Council



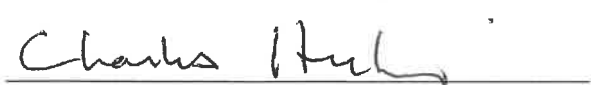
Council Member



Council Member



Council Member



Council Member



Council Member



Council Member

Mechanicsburg Council Meeting Minutes
November 4, 2019 6:30pm

Members and Public present

Mayor Greg Kimball, Charles Hickey, Todd Class, Lori Tibbals, Scott Salee, Lyndsey Murphy, Chuck Foss, Joe Jimenez, Mike and Trish Hull, Dusty Hurst, and Chris Selmek

Call to Order

Roll Call

A roll call of Council members showed that all were present.

Pledge

Public Participation

Mike and Trish Hall asked who oversaw sidewalk repair. They were concerned about scooters riding in the streets rather than on the sidewalks especially on Sandusky. Per ORC the property owners are responsible for sidewalks on their property. Village will investigate this issue further especially the corners of property.

Minutes

A motion was made by Todd Class to approve the Council meeting minutes dated October 21, 2019, with correction under safety to read \$1 instead of \$2, seconded by Lyndsey Murphy. Motion passed unanimously.

Fiscal Officer Report 11-04-19:

Check Register with checks since the last meeting and electronic warrants was provided to and signed by Council during the meeting.

Fund Balance Report through October 31 2019 was presented to Council. Motion to accept the Fund Balance report was made by Scott Salee and seconded by Charles Hickey. Motion passed unanimously.

Bank reconciliations for October 31, 2019 were distributed to Council and the originals were signed.

Village Administrator Report

1. GIS Project will begin around November 19th. I will get information out to the residents about the project and what to expect in the next couple of weeks. Andy is working with the team to feed information as the project progresses.
2. Maintenance is working on a plan for the storm drain issue on E Race St. Both water and sewer plants are in good shape and improvements are being implemented by the staff.
3. Government/Community meeting will be held in St. Paris this week with the Chamber of Commerce as the speaker. County Comprehensive plan Steering committee meets this week to review subcommittee drafts for Land Use, Economic Development, and Parks, Recreation and Cultural Events. This should be winding down and adopted by the first part of the year. There will be Public Meetings before the adoption of the plan. In my spare time I have been reviewing the updates to the Policy and Procedure manual.
4. OPWC Street Project has been submitted to the District Office for scoring. Louis said it would be a couple of weeks before we know if we made it to the state level for Small government funding. Should hear something later this week.

Zoning Officer Report

Fence permits were issued. Working on the County Comprehensive plan at the County and with LUC on new Zoning map for the Village for approval. There has been a request for a commercial storage unit to be built in a residential district to be reviewed by the Planning Commission. The court has done nothing about the nuisances that were taken to court. They were not fined and just paid court costs. Discussion of fence issues.

Committee Reports

Finance

Building

Safety

Chief Alexander will be out due to death in family out of state.

Street & Utility

Ordinance and Resolution

2nd Reading Ordinance 19-08 ORDINANCE AUTHORIZING MOCIFICATION OF SECTION 15040 SECTION 1100 AND SECTION 1150 OF THE ZONING ORDINANCE OF MECHANICSBURG OHIO. There will be a Public Hearing on December 2nd at 6pm.

Resolution 19-09 Emergency Resolution Declaring that it is in the public interest to seek release of taxes and costs relation to the property at 141 E Race St (parcel C07-21-00-01-15-014-00) in the Village of Mechanicsburg

A motion to suspend the 3 reading rule was made by Hickey with a second by Foss and a roll call vote: Tibbals yes, Salee yes, Foss yes, Murphy yes, Class yes, and Hickey yes.

A motion to pass Ordinance 19-09 was made by Hickey and a second by Foss with a roll call vote: Tibbals yes, Salee yes, Foss yes, Murphy yes, Class yes, and Hickey yes.

Executive Session

A motion was made by Class to go into executive Session to discuss personnel with a second by Murphy and a roll call vote: Tibbals yes, Salee yes, Foss yes, Murphy yes, Class yes, and Hickey yes.

A motion was made to go into regular session by Salee and a second by Foss with a roll call vote: Tibbals yes, Salee yes, Foss yes, Murphy yes, Class yes, and Hickey yes. No decisions were made.

Other

Class will talk with Selvagio about prisoners released from the jail. Council asked about communication with MVLT about new pols downtown. Administrator has sent e mails and made phone calls but no response.

A motion was made to adjourn by Murphy and seconded by Salee. Motion passed unanimously.


Meeting adjourned 7:45 pm

Minutes taken by April Huggins Davis

Approved


Attest



Clerk of Council


Council Member


Council Member


Council Member


Council Member


Council Member


Council Member

Mechanicsburg Council Meeting Minutes
November 18, 2019 6:30pm

Members and Public present

Mayor Greg Kimball, Charles Hickey, Todd Class, Lori Tibbals, Scott Salee, Lyndsey Murphy, Chuck Foss, Joe Jimenez, Mike and Trish Hull, Dusty Hurst, Dee Meadows, Wendy Simpson, Jerome Davis, Det. Josh Emory, Asst. Chief Steve Castle, Jeremy Moore, Ben Layne, Drew Esposito, and Christian Bradford.

Call to Order

Roll Call

A roll call of Council members showed that all were present.

Pledge

Public Participation

Christian Bradford came to find out the plan for the spring that is running across E Race St. The Village traced the line and determined that the line ran through the tree on the property and had the tree removed, will have wiseman come dig the line, replace, and connect to the catch basin on corner of E Race and Locust so it will drain into the storm sewer like it was intended. He also complained about the lack of light at the school crossings early in the morning for High School and Middle School at the corners of Walnut and Main and High St and Main. Would like warning lights to alert drivers of the crosswalks.

Minutes

A motion was made by Charles Hickey to approve the Council meeting minutes dated November 4, 2019, second by Scott Salee. Motion passed unanimously

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Fiscal Officer Report 11-18-19:

Check Register with checks from #54485 to #54516 and electronic warrants was provided to and signed by Council during the meeting.

Fund Balance Report through November 18, 2019 was presented to Council. Motion to accept the Fund Balance report was made by Scott Salee seconded by Todd Class. Motion passed unanimously.

Appropriation Measure 19-05 was distributed to Council and discussed. This Measure requests approval for purchase of \$8,000 in Fire Hoses for Fire/EMS using already-appropriated dollars in the Fire/EMS Vehicle Repairs line. This appropriation amount will be moved to the Operating Supplies line. Motion to accept the Measure was made by Chuck Foss and seconded by Scott Salee. Measure passed unanimously.

Village Administrator Report

1. GIS Project will begin tomorrow, Wednesday November 19th around 7:30am. Andy will be with him all day for the next few days. They will be capturing data on property throughout the Village. I have put a note on the website so residents know that a crew will be working in the area.
2. Attending the Complete Count Committee meeting Wednesday morning in Urbana.
3. OPWC Street Project has been scored by the District Office. We are tied for 2nd place with a score of 61 and the project will be sent to the State Office.

4. I just received the letter from Joe to request forgiveness for the taxes on the 141 E Race St properties this morning. I will try to get those letters out asap.
5. I have the MVLT contract that needs to be signed before December 31st. The installation of the replacement poles downtown is at no cost but have restrictions on what you can put on the poles and a fee on the contract. Council needs to decide if you want to change out the lighting with LED lights, an upfront cost but a savings on the annual contract.
6. We are working on getting ready for the new administration to take over in January. We are also working on the end of the year tasks. We will have an audit the first week of January to close out our terms and give the new administration a clean start. I am working on retiring from the Village with OPERS. It has been my honor for the last 12 years to serve this Village Administration. We were a great team and have made many improvements to the Village. I have asked Drew Esposito to come tonight to discuss this process. The voters have spoken, and it is time for a new regime to take over.

Zoning Officer Report

W Race St property is scheduled to go back to court. N Main St property will be discussed with the court and taken back to court. Planning Commission will meet Sat. November 23 at 8am to discuss future storage unit locations in the Village. County Comprehensive Plan draft will be available for public input first of next year. All Committees have submitted input for the plan.

Committee Reports

Finance

Building

Safety

Street & Utility

Ordinance and Resolution

3rd Reading Ordinance 19-08 ORDINANCE AUTHORIZING MOCIFICATION OF SECTION 15040 SECTION 1100 AND SECTION 1150 OF THE ZONING ORDINANCE OF MECHANICSBURG OHIO. There will be a Public Hearing on December 2nd at 6pm.

Executive Session

A motion was made by Salee to go into executive Session to discuss personnel with a second by Class and a roll call vote: Tibbals yes, Salee yes, Foss yes, Murphy yes, Class yes, and Hickey yes. Dee Meadow, Wendy Simpson, Asst. Chief Steve Castle and Ben Layne were invited to stay. A motion was made to go into regular session by Salee and a second by Foss with a roll call vote: Tibbals yes, Salee yes, Foss yes, Murphy yes, Class yes, and Hickey yes. No decisions were made.

Other

Christmas in the Village will be December 14th

A motion was made to adjourn by Murphy and seconded by Salee. Motion passed unanimously.
Meeting adjourned 8:05pm

Minutes taken by April Huggins Davis

Approved December 2, 2019

Attest

Clerk of Council

Low Hubbard

Council Member

Scott Siler

Council Member

Charles J. Hark

Council Member

Charles E. Fenn

Council Member

Todd Class

Council Member

Wendy R.

Council Member

Mechanicsburg Council Meeting Minutes
December 2, 2019 6:30pm

Members and Public present

Mayor Greg Kimball, Charles Hickey, Todd Class, Lori Tibbals, Scott Salee, Lyndsey Murphy, Chuck Foss, Joe Jimenez, Mike Hull, Dusty Hurst, Marcia Bailey CEP, Chris Selmek, Ted Pandin, Carrie and Lee Eleyot, Ben Layne, Tim Cassady, Rita Anderson, and Asst. Chief Steve Castle,

Call to Order

Roll Call

A roll call of Council members showed that all were present.

Pledge

Public Participation

Marcia Bailey from CEP came to speak to Council about creating a CRA Ordinance for Economic development in the Village. It is a 9-12-month process and would incorporate the entire Village. Her office would handle all the paperwork. The CRA offers tax incentives for investing in real property improvements. She explained the process to Council, and they will hold a work session for more information on Monday December 9th at 6pm.

Tim Cassady came to Council to announce his candidacy for Champaign County Commissioner.

Minutes

A motion was made by Charles Hickey to approve the Council meeting minutes dated November 18, 2019, second by Scott Salee. Motion passed unanimously.

Fiscal Officer Report 12-02-19:

Check Register with checks from **#54517 to #54542** and electronic warrants was provided to and signed by Council during the meeting.

Fund Balance Report through November 30, 2019 was presented to Council. Motion to accept the Fund Balance report was made by Scott Salee and seconded by Todd Class. Motion passed unanimously.

Bank reconciliation for November 30, 2019 was distributed to Council and the original was signed.

Appropriation Measure 19-06 was presented to Council to appropriate additional funds for Water Loans due 1/1/20 to be paid in December 2019. Total amount equals \$22,000. Motion to approve by Chuck Foss and seconded by Lyndsey Murphy. Motion passed unanimously.

Appropriation Measure 19-07 was presented to Council. This includes the Temporary 2020 Appropriations budget to allow continued fiscal operations at the beginning of 2020. This temporary budget is based largely on 2019 permanent budget amounts and is valid through no later than February 28, 2020. Motion to accept was made by Scott Salee and seconded by Todd Class. Motion passed unanimously.

Village Administrator Report

1. GIS project continues.
2. Attending the Complete Government/Community meeting Wednesday morning in Urbana.
3. Nothing new on the OPWC Project.

4. I sent out the letters to request forgiveness of taxes on E Race St property. Heard back from the school, Dept. of DD, and the Library so far. They have agreed and will be sending letters.
5. I have the MVLT contract that needs to be signed before December 31st. Discussion is needed and a decision soon. A motion was made for the Administrator to sign MVLT 5 yr. Contract to include replacement with LED fixtures, replacement poles was made by Salee with a second by Class with all in favor.
6. Ads will run in the Urbana paper for Administrator, PT Clerk and FT Clerk on Tuesday Dec. 3, 10, and 17 with a deadline for applications of Dec 20th by 5pm. These ads were posted today on the website. Per the PPM all applications must be turned in to the front office to be considered. I have included the process in your packet. We are issuing receipts for all applications being taken out and they will be date stamped on the day that they are returned. This is to make sure that all applications are accounted for.

Zoning Officer Report

Inspector has been working on the Official Zoning map for the Village and the County Comprehensive plan. The Planning Committee met to discuss storage buildings in the Village and what district those would be allowed in since they are not listed in any of our districts or conditional use. Property on W Race St has been cleaned up. Property on N Main St was in court and only had to pay court costs. No Fine. They will be taken back to court. Maybe writing letters to petition the court or if neighbors could be allowed as witnesses might help. Until the court steps up to help with zoning violations we just have to keep going back.

Committee Reports

Finance

Building

Safety

Asst. Chief Castle stated that the new Squad purchased by Union Township would be delivered by mid-December.

Street & Utility

Ordinance and Resolution

Ordinance 19-08 ORDINANCE AUTHORIZING MOCIFICATION OF SECTION 15040 SECTION 1100 AND SECTION 1150 OF THE ZONING ORDINANCE OF MECHANICSBURG OHIO.

Motion was made by Hickey with a second by Class and all were in favor.

1st reading of Ordinance 20-01 Public Defender Agreement with Champaign County for 2020.

Executive Session

A motion was made by Class to go into executive Session to discuss personnel with a second by Salee and a roll call vote: Tibbals yes, Salee yes, Foss yes, Murphy yes, Class yes, and Hickey yes. With Ben Layne asked to stay.

A motion was made to go into regular session by Hickey and a second by Foss with a roll call vote: Tibbals yes, Salee yes, Foss yes, Murphy yes, Class yes, and Hickey yes. No decisions were made.

A motion was made to go into regular session by Hickey and a second by Foss with a roll call vote: Tibbals yes, Salee yes, Foss yes, Murphy yes, Class yes, and Hickey yes. No decisions were made.

A motion was made to advertise for a full-time maintenance position by Tibbals with a second by Salee and all were in favor.

Other

Christmas in the Village will be December 14th

A motion was made to adjourn by Hickey and seconded by Salee. Motion passed unanimously.
Meeting adjourned 8:15pm

Minutes taken by April Huggins Davis


Approved December 16, 2019

Attest


Clerk of Council


Council Member


Council Member


Council Member

Council Member

Council Member

Council Member

**Mechanicsburg Village Council
Work Session Minutes
December 9, 2019 6pm**

Marcia Baily, from Champaign Economic Partners, CEP, came to explain to Council the details of creating a CRA. The application fee from the State is \$750. Council would need to pass legislation allowing a CRA to be created to encompass the entire Village. She explained the difference between an Enterprise Zone and a CRA and recommended the CRA. The schools must be on board and agree to the terms of the agreement. She is meeting with the School Board Treasurers in January to get their input. She would like for all the CRA's to be the same county wide to make the process work for all of us instead of competition between all of us for development. Percentages and years were discussed as far as the actual terms of the CRA goes. She needs a motion to go forward with the process from Council at the next meeting. Legislation will be drawn up once everyone agrees to the terms.

The contract for Wiseman was discussed. We usually have a contract in place for them for excavation, water main repairs, etc. before the new year. With nothing in place we would be without the ability to make repairs on January 1, 2020. It was agreed that the contract should be signed until Council discussed alternative options.

Council agreed to Council rules, dates, and Committees to remain the same for 2020.

De-commissioned computers will be disposed of this week. All hard drives were removed, and data transferred to newer computers as they were upgraded.


Meeting adjourned at 7:25

Minutes taken by April Huggins Davis

Approved December 16, 2019

Attest


Clerk of Council


Council Member


Council Member


Council Member

Charles Fenn

Council Member

David Close

Council Member

Charles J. Hing

Council Member

Mechanicsburg Council Meeting Minutes
December 16, 2019 6:30pm

Members and Public present

Mayor Greg Kimball, Charles Hickey, Todd Class, Lori Tibbals, Scott Salee, Lyndsey Murphy, Chuck Foss, Joe Jimenez, Mike Hull, Dusty Hurst, Lee Eleyot, Ben Layne, Tim Cassady, Keith Rutan, Steve Cooper, Scott and Judy Wilson, Danielle Prohaska, Dee Meadows, Wendy Simpson, Rae Ann Logan, Lisa Class, Jerome Davis, Susan Hickey, Heather Witherspoon Meeks and Family, Steve Cooper, Paul and Grace Kurtz, Kim Drexler and Ainsley, Todd and Amy Boeck, Emily Rozmous, Chelsea Huggins, Det. Josh Emory, and Asst. Chief Steve Castle,

Call to Order

Roll Call

A roll call of Council members showed that all were present.

Pledge

Public Participation

The Goshen Township Trustees presented Mayor Greg Kimball with a plaque for his years of service with the Village. The following people all stood up and spoke about their memories with the Mayor. Heather Witherspoon Meeks spoke of the Mayor's "extra credit" as Mayor, Kim and Ainsley brought the Mayor a Pinata, Todd Boeck thanked the Mayor, Danielle Prohaska thanked the Mayor on behalf of the school, Scott Wilson thanked the Mayor on behalf of the First Responder's Car Show and Emily Rozmous shared memories.

Minutes

A motion was made by Charles Hickey to approve the Council meeting minutes dated December 2, 2019, the Public Hearing Minutes dated December 2, 2019, and the Work Session Minutes dated December 9, 2019, second by Scott Salee. Motion passed unanimously.

Fiscal Officer Report 12-16-19:

Check Register with checks from #54543 to #54587 and electronic warrants was provided to and signed by Council during the meeting.

Fund Balance Report through December 16, 2019 was presented to Council. Motion to accept the Fund Balance report was made by Todd Class and seconded by Scott Salee. Motion passed unanimously.

Village Administrator Report

1. GIS project continues.
2. Attended the North Lewisburg Council Meeting and Christmas dinner on Tuesday evening, The Housing Advisory meeting for the Housing Study.
3. We should know if we are funded for the Street Project money from OPWC in May of 2020.
4. I have received letters from the school, Dept. of DD, Health District, Ohio Highpoint, Department of Job and Family Services, and the Library to release the taxes from 141 E Race St

property. I would like to have a motion to release the taxes owed to us. Just so I can turn in a letter to the County Auditor along with the other letters.

5. I signed the MVLT Contract and asked for the change to LED lights, that they address the school corners to see if we need extra lighting there, sewer plant light proposal and proposal for replacement for poles downtown.
6. We have received applications for the maintenance position and will begin the interview process after the deadline of Dec 20th at 5pm.
7. Office is preparing for the audit, end of year and beginning of next year. I will have the Council Rules ready to be passed at the January 6th meeting. Any changes in Committees? Monday dates? Please let me know.

Zoning Officer Report

Housing Study and County Comprehensive Plan should be complete by the first part of the year. Trash complaint was delivered by the police at the N Main property and they will be taken back to Court. A motion was made by Salee for Marcia Bailey, of the CEP, to go ahead with the CRA that would include the entire Village corporation limits, with a second by Foss and all were in favor. The process will take 6 plus months and she will bring the resolution back to Council for approval.

Committee Reports

Finance

Building

Safety

Asst. Chief Castle stated that the new Squad purchased by Union Township is in Loudenville for inspection by the Chief's and will be ready for delivery soon after. Scheduling EMS personnel was discussed.

Street & Utility

Ordinance and Resolution

2nd reading of Ordinance 20-01 Public Defender Agreement with Champaign County for 2020.

1st reading of Resolution 20-01 A resolution authorizing the sale of personal property, including motor vehicles acquired for the use of municipal officers and departments, and road machinery, equipment, tools or supplies, which is not needed for public use or is obsolete or unfit for the use for which it was acquired, by internet auction.

Executive Session

Other

The Facebook negativity about Christmas in the Village was discussed. Thanks to all the volunteers. There will be an Our Towne meeting on December 30th to discuss plans for next year and all are invited to help.

Monday December 23 at 9am there will be a meeting with Fire Chief and Trustees.

Mayor Kimball swore in /Chuck Foss, and Lyndsey Murphy for Council and Ben Layne as Mayor to go into effect January 1, 2020.

Chuck Foss thanked Mayor Kimball for going above and beyond what is expected of a Mayor.

Motion to adjourn by Salee and a second by Class with all in favor. 7:15

A motion was made to adjourn by Hickey and seconded by Salee. Motion passed unanimously.
Meeting adjourned 8:15pm

Minutes taken by April Huggins Davis

Approved January 6, 2019

Attest



Clerk of Council



Council Member



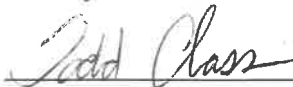
Council Member



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Council Member

Public Hearing Minutes

December 16, 2019

Ordinance 19-08

Ordinance Authorizing Modification of Section 15040, Section 1100, and Section 1150 of the Zoning Ordinance of Mechanicsburg Ohio

Call to Order

Members and Public present

Council members: Todd Class, Lori Tibbals, Chuck Foss, Lyndsey Murphy, Scott Salee, Dusty Hurst, Dan Eck, Mayor Greg Kimball and Administrator April Huggins Davis.

No Public attended.

Adjourned at 6:10pm

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Approved December 16, 2019

Attest



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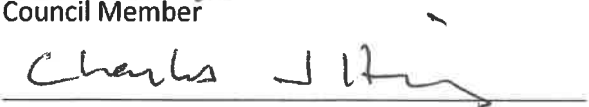
Council Member



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